

SENATE BILL F03-02
October 27, 2003

Title: Graduate and Professional Student Senate (GPSS) Allocation Policies and Regulations

I. Purpose

This bill outlines allocation procedures to be followed by graduate and professional student organizations requesting funds and by the GPSS Finance Committee (FC) on considering and making recommendations on allocation requests. The FC is composed and functions in accordance with the GPSS Constitution, By-Laws, and Standing Rules.

II. Responsibilities

A. Graduate and Professional Student Organizations requesting allocations:

1. Shall comply with all requirements stipulated in this bill and the allocation request form.
2. Shall submit allocation requests by 5:00 PM on the third Friday in October or the third Friday in March
3. Will be held accountable for proper use of the funds allocated by the GPSS.
4. Attest to the accuracy of all information provided to the GPSS and the FC.
5. Grant the GPSS, FC, and its designees the right to access the organization's relevant financial information at any time to assure that the allocated funds are being used in the manner stipulated on the allocation request form.

B. FC on receiving allocation requests:

1. Shall recommend allocation requests with explanation of changes, and present a copy of requests received by the FC from each organization to the GPSS at the November and April meetings.
2. Shall transfer funds to organizations as soon as possible after the GPSS allocations bill has been passed.

III. Procedures and Policies

A. Initial FC meeting and recommendations. The FC shall:

1. Meet as soon as possible after the October and March deadlines to consider allocation requests.
2. Review all allocation requests and determine an initial recommendation on each organization's amount of funding.
3. Contact each organization with the initial recommended amount of funding and reasoning behind this recommendation.

B. On receiving this information, each organization may appeal this decision to the FC. This appeal must be scheduled within one week of receiving the FC's initial funding recommendation.

- C. The FC shall then:
 - 1. Hear any requested appeals.
 - 2. Modify the initial funding recommendations at its discretion.
 - 3. Submit a bill to the GPSS no later than the November or April meeting reflecting the FC's recommendations on funding.
 - D. Each organization may appeal the FC's recommendation (as stated in the bill presented to the GPSS) at the November or April meeting.
 - E. The GPSS shall then accept, reject, or accept an amended version of the bill. The GPSS may amend the amount of allocations recommended by the FC.
 - F. No appeals may be made after the GPSS takes action on the bill.
- IV. Criteria for Evaluation
- A. Eligibility
 - 1. The requesting organization must:
 - a. Be officially registered with the Dean of Students Office by the third Friday in October or March.
 - b. Have a majority of members who are graduate and/or professional students.
 - 2. No organization can request more than \$800.00, with the exception of SCAVMA, which may request up to \$4000.00.
 - B. Priorities will be given to:
 - 1. Requests for academic activities, including speaker expenses.
 - 2. Requests for journals and books specific to the discipline that are not already available on campus.
 - 3. Requests for campus-oriented rather than of-campus activities.
 - 4. Requests for allocations benefiting the greatest number of students.
 - 5. Requests from interdepartmental programs, departmental organizations, and other organizations that are not funded by GSB.
 - 6. Requests from organizations showing financial need.
 - 7. Requests from organizations with sound financial records.
 - C. Allocations will not be approved for student travel or research independent from academic requirements. Those interested in seeking support from the GPSS should apply for Professional Advancement Grants (PAG) or Research Grants.
- V. Precedence
- This bill takes precedence and supersedes all previous allocation policies, in particular Senate Bill 84-09.

Sponsors: Brooks, Etzel, Ferguson, Meyer, Navale, Raymond, Wills