

IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

GRADUATE AND PROFESSIONAL STUDENT SENATE

October 2012 Meeting Agenda

Monday, October 29, 2012; 7:00 PM
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- I. Call to order 7:00 P.M.
 - a. Roll Call
 - b. Statement of Quorum by Speaker
 - c. Approval of the Minutes
 - d. Amendments to the Agenda
- II. Introduction of new bills and resolutions
 - a. Senate Bill F12-05 - Fall 2012 Graduate and Professional Student Senate (GPSS) Allocations
 - b. Senate Bill F12-06 - Special Allocation for Social Event in November
 - c. Senate Bill F12-07 - Special Allocation for the Graduate Committee of Society of Women Engineers
 - d. Senate Bill F12-08 - Special Allocation to Fund Wakonse
- III. Open Forum
 - a. Monica Howard-Martin, Program Manager at Veterinary Medicine Administration
- IV. Senate Forum
- V. Remarks and Reports
 - a. Report of the President - President Kleinheksel
 - b. Report of the Vice President and Rules Committee - Vice President De León
 - c. Report of the Treasurer and Finance Committee - Treasurer Peters
 - d. Report of the CIO and Election Committee - CIO Prisacari
 - e. Report of the URLA Chair - URLA Chair Tlach
 - f. Report of the PAG Chair - PAG Chair Stoehr
 - g. Graduate and GSB Senator Report
- VI. Old Business
- VII. New Business
 - a. Senate Bill F12-05 - Fall 2012 Graduate and Professional Student Senate (GPSS) Allocations
 - b. Senate Bill F12-06 - Special Allocation for Social Event in November
 - c. Senate Bill F12-07 - Special Allocation for the Graduate Committee of Society of Women Engineers
 - d. Senate Bill F12-08 - Special Allocation to Fund Wakonse
- VIII. Announcements
- IX. Adjournment

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Graduate & Professional Student Senate

GRADUATE AND PROFESSIONAL STUDENT SENATE

September 2012 Meeting Notes

Monday, September 24, 2012; 7:00 PM
South Ballroom, MU

- I. Call to order 7:00 P.M.
 - a. Roll Call – DONE (73%)
 - b. Statement of Quorum by Speaker - MET
 - c. Approval of the Minutes APPROVED
 - d. Amendments to the Agenda - NONE
- II. Introduction of new bills and resolutions
 - a. Senate Order F12-03 - Nominating Graduate Students to the GSB Senate
 - i. – URLA Chair Tlach introduced the bill
 - b. Senate Order F12-04 - New logo for the Graduate and Professional Student Senate
 - i. – URLA Chair Tlach introduced the bill
- III. Open Forum
 - i. Pam Anthony, Dean of Students, panthony@iastate.edu
 - ii. New dean of students as of August 1st, 2012
 - iii. Solicits feedback from graduate students. She wants to hear about the issues/challenges graduate students are facing today and how Dean of Students Office may help
 - iv. 14 departments report to Dean of Students Office
 1. our responsibilities include: crisis management, student retention, student recruitment, academic life support, career development, judicial and legal support, and much more
 2. we also offer help to students who face some issues with their professors and feel uncomfortable talking to professor/department directly
 - v. Questions/Comments:
 1. Senator Mohd Nor – on behalf of ISU Muslim community raised the concern about praying space. As Muslim students pray five times a day and four of the prayers usually are done on campus, would be possible to request a location where Muslim students could go to pray daily?
 - a. Anthony: It is a common issue. I will follow up on this with Multicultural Student Affairs.
 - b. Senator Kabala – there a chapel space, maybe it could be used for praying/meditation
 2. Senator Dick-Perez – raised the issue on vacation policy. As of today there is no maternity leave policy and vacation policy is up

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- 1 to the adviser. The university manual does not specify if graduate
2 student must work during the holidays.
- 3 a. Anthony: University holiday policies should be applicable
4 to all. If university is closed – no one should work.
- 5 3. Senator Anderson – sick policy is unclear, too
- 6 a. President Kleinheksel – University policies are being
7 currently revised
- 8 b. Senator Pelzer– it is hard to find one policy that is in
9 accordance to NSF and NIH programs and other granting
10 institutions as many of them require specified number of
11 hours of work per week. It further raises the concern to
12 whom the student needs to report his/her sick days/vacation
13 days.
- 14 c. Senator Dick-Perez – can this policy be determined by each
15 department as it can best accommodate the requirements of
16 granting agencies?
- 17 d. Anthony – I am not sure if this could work department-by-
18 department or college-by-college
- 19 4. Senator Kress-Israel - suggested adding orientation for graduate
20 students who start school in spring semester. Students who come to
21 Ames in winter are not aware of many resources that are available
22 to them.
- 23 a. Senator Beyer – currently graduate students are offered a 2-
24 day seminar in August. During the first day, students are
25 introduced to new faculty and learn about university’s
26 general policies. During the second day, students learn more
27 about the department.
- 28 b. PAG Chair Stoehr– the orientation for graduate student is
29 being offered by CELT. It focuses more on new faculty and
30 teaching assistants. If you are interested in graduate
31 orientation, talk to Graduate College, your department, or
32 me.
- 33 c. Senator Woolcock – emailing about this at the beginning of
34 the semester is a good idea.
- 35 d. Senator Mohd Nor - some departments have no orientation.
36 In my case I had to take initiative to meet new graduate
37 students.
- 38 5. Senator Gerken – suggested to create Student Success Center for
39 graduate students. This could provide support to graduate student
40 regarding student life balance.
- 41 6. Senator Mamp – mentioned the issue of adding a minor. The
42 current policy regarding adding a minor is not clear. Every DOGE
43 may interpret it differently.

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- 1 a. Anthony - as the large university, it is important to have
- 2 something centralized. However, most staff likes to be
- 3 decentralized sadly.
- 4 b. Senator Pritchard – asked if a student satisfaction survey
- 5 exists. This data could serve as key to student retention.

6 Anthony - it is very important to know about student experience, we cannot satisfy
7 everyone, but it is essential to have this dialogue more frequently
8

9 IV. Senate Training Presentation

10 a. Presented by Executive Officers

- 11 i. Senator Beyer – are professional dinners covered by the special
- 12 allocations?
 - 13 1. Treasurer Peters – no, professional dinners are not covered
- 14 ii. Senator Hargreaves - what is the process to report meeting notes from the
- 15 committee meetings?
 - 16 1. URLA Chair Tlach – please email your meeting notes and I will
 - 17 report them at the Senate meetings
- 18 iii. Senator Gerken – should we email all meeting notes?
 - 19 1. URLA Chair Tlach – please email your meeting notes in the form
 - 20 of short summary to me
- 21 iv. CIO Prisacari - point of information, these slides will be posted on the
- 22 GPSS website under “Senator Information” tab
23

24 V. Remarks and Reports

25 a. Report of the President - President Kleinheksel

- 26 i. Fall social: thanks everyone for attending, lots of feedback
- 27 ii. Presidential Installation President Leath’s objectives:
 - 28 1. To increase graduate student body by 2000 – let me and/or Vice-
 - 29 President De León know your thoughts. We hear that there is
 - 30 misbalance between PhD students and postdocs in some
 - 31 departments.
 - 32 2. Graduate tuition will be going up, yet fees will stay the same
- 33 iii. Every year GPSS sponsors five graduate students to attend a teaching
- 34 summer workshop through CELT. As the fee of this workshop has gone
- 35 up, GPSS needs to decide whether we are allocating more money or
- 36 reducing the number of attending students by one.
37
- iv. Creation of Student Family Services Committee

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Graduate & Professional Student Senate

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1. To provide a mechanism of interaction and information for graduate students and their family members such as childcare, and parent network
 2. Voting on committee creation:
 - a. Yes: 57
 - b. No: 0
 - c. Abstain: 0;
 3. PASS
- b. Report of the Vice President and Rules Committee - Vice President De León
 - i. Just a reminder, allocations are due this Friday
 - ii. I need more students to serve on the Rules Committee. Please contact me if interested
 - c. Report of the Treasurer and Finance Committee - Treasurer Peters
 - i. Fall social was within the budget
 - ii. Senator Harischandra is representing GPSS on GSB Finance Committee
 - iii. Please consider serving on GPSS Finance Committee and since allocations are due this Friday, I need Finance Committee members be available to meet soon
 - d. Report of the CIO and Election Committee - CIO Prisacari
 - i. If you think your department has submitted the forms but you don't see your name on GPSS website and/or you don't have the placard, please see me after the meeting
 - e. Report of the URLA Chair - URLA Chair Tlach
 - i. Graduate Council Report
 1. Increase graduate student enrollment by 40%
 2. Increase degrees awarded with more focus on multidisciplinary programs
 3. Increase available funds and 1st year assistantships especially for active programs
 4. Residency requirements for PhD
 - a. Must take 24 credit hours in 2 consecutive semesters or be on assistantship 1 year
 - b. Complete a total of 36 graduate credit (includes research and coursework) at ISU
 - ii. Provost Budget Advisory Committee:
 1. State Allocations Request
 - a. 2.6% flat increase
 - b. special allocations

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- 1 i. \$7.5 million for bio-economy
- 2 ii. \$4 million for the next 3 years
- 3 2. Tuition (create merit and need-based scholarships)
- 4 a. More focus on Iowa residents, keep recruiting in-state
- 5 students
- 6 b. \$39.5 million for need-based and \$150 million initiative to
- 7 fund merit based (private) scholarships
- 8 c. tuition for ISU undergraduates will remain flat for 2013-
- 9 2014 and will go down in 2014-2015
- 10 d. tuition for out-of-state undergraduates will remain flat for
- 11 the next 2 years, to be approved in December
- 12 iii. Student Health Advisory Committee
- 13 1. Looks for ways to improve health services for students,. Currently
- 14 works on expediting students check-in process (check-in kiosk)
- 15 iv. Questions
- 16 1. Senator Gerken – how can we find out who is serving on what
- 17 committee?
- 18 a. URLA Chair Tlach – check GPSS Website, Committees
- 19 Tab.
- 20 b. CIO Prisacari – the page is updated: [http://www.grad-](http://www.grad-college.iastate.edu/gpss/committees/index.html)
- 21 [college.iastate.edu/gpss/committees/index.html](http://www.grad-college.iastate.edu/gpss/committees/index.html)
- 22 f. Report of the PAG Chair - PAG Chair Stoehr
- 23 i. PAG 101 tips and guidelines is available online. [http://www.grad-](http://www.grad-college.iastate.edu/gpss/PAG/index.html)
- 24 [college.iastate.edu/gpss/PAG/index.html](http://www.grad-college.iastate.edu/gpss/PAG/index.html)
- 25 ii. If you want to know if you got funded, ask your department secretary or
- 26 who is in charge of travel first
- 27 iii. All PAG applications must be typed and submitted to graduate college
- 28 iv. PAG application has been updated. Please do not use the old application.
- 29 v. No more funding is available for fall 2012
- 30 vi. Needs people to serve on the Committee of the Election for Teaching and
- 31 Research awards. Please contact, if interested
- 32 vii. Questions
- 33 1. Senator Anderson – if you know you are presenting, but don't have
- 34 the confirmation letter yet, can you still apply?
- 35 a. PAG Chair Stoehr - It is better to include confirmation
- 36 letter with your application.
- 37 g. Graduate and GSB Senator Report - Senator Del Real
- 38 i. Department of Residence Halls

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1. Discussions about graduate housing
 2. Building new facilities
 - ii. City of Ames begins to offer funding for activities that fulfill a public purpose for the Ames community. Grant application criteria as well as the grant application itself can be found online: <http://www.cityofames.org/index.aspx?page=1505>
 - iii. www.cityofames.org/index.aspx?page=1505
 - iv. Student Legal Services (SLS)
 1. Free services include: administrative law, criminal law, consumer issues, employment issues, family law and divorce, landlord-tenant issues, wills and power of attorney and notary services
 2. PAG Chair Stoehr – SLS offers advise, but will not represent you in court
 - v. University acquires recreational land to be available for student groups retreats
 - vi. Office Hours on Mondays
 1. 10:00am – 11:00am in Lagomarcino Hall N0221 Computer Lab
 2. 5:00pm - 6:00pm in West Student Office Space
 3. CIO Prisacari - office hours will be added to GPSS website
- VI. Old Business
- VII. New Business
- a. Senate Order F12-03 - Nominating Graduate Students to the GSB Senate
 - i. Presented by URLA Chair Tlach
 - ii. Vote:
 1. Yes - 57
 2. No - 0
 3. Abstain - 4
 - iii. PASSED
 - b. Senate Order F12-04 - New logo for the Graduate and Professional Student Senate
 - i. Presented by URLA Chair Tlach
 - ii. Vote:
 1. Yes - 59
 2. No - 4
 3. Abstain: 3
 - iii. PASSED
- VIII. Announcements
- a. GPSS Social Events Survey - https://atrial.qualtrics.com/SE/?SID=SV_0wDs3RjNiomtMZ7
 - b. Free Russian Lessons by RSSA - <https://docs.google.com/a/iastate.edu/spreadsheet/viewform?formkey=dDZuTmxoLVR5cFN4di04WGZyRXAxU2c6MQ#gid=0>
 - c. PAG Chair Stoehr- see me if you have any questions about PAG

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- 1 d. URLA Chair Tlach - looking for 1 student to serve on Transportation Advisory
- 2 Council
- 3 IX. Adjournment @9pm
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Graduate & Professional Student Senate

SENATE BILL F12-05

SENATE MEETING October 29, 2012

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TITLE: Fall 2012 Graduate and Professional Student Senate (GPSS) Allocations

WHEREAS: The GPSS allocates funds to graduate and professional student organizations twice a year, and

WHEREAS: The GPSS Finance Committee has reviewed all Fall 2012 allocation requests and heard appeals for the recommendations made by the GPSS Finance committee, be it therefore

ENACTED: That the GPSS allocate funding to the graduate student organizations as follows:

Graduate Student Organization	Amount
(ab) Terris	\$0.00
American Association of Feline Practitioners (AAFP)	\$751.00
Association of Avian Veterinarians (AAV)	\$800.00
Graduate Community and Regional Planning Club (GRAD CRP)	\$800.00
Ecology, Evolution, & Organismal Biology Graduate Stud. Org. (EEOB GSO)	\$800.00
Entomology Grad. Stud. Org. (EGSO)	\$800.00
ISU Graduate Meteorology Club (GMC)	\$529.00
Graduate Research in Evolutionary Biology and Ecology (GREBE)	\$800.00

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Graduate Students in History (GSH)	\$395.25
Latino/a Graduate Student Organization (LGSO)	\$390.00
Mechanical Engineering Graduate Student Organization (MEGSO)	\$176.94
Material Research Society at Iowa State University (MRS)	\$446.20
Student Affairs Graduate Association (SAGA)	\$600.00
Iowa Stat-ers (STAT-ers)	\$800.00
ISU Student Chapter of the Society for Theriogenology (Therio Club)	254.30
Zoo, Exotics, and Wildlife Club (ZEW)	\$752.35
TOTAL FALL ALLOCATION	\$9,095.04

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2 Sponsors:

3 PETERS, A. DALLUGE, D. GICHOBI, M. HELMS, T.
 4 JULANDER, K. KALLURU, S. NGUYEN, V. SALEEM, H.
 5 SEVERS, M. VENDETTUOLI, M.

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 Cory Kleinheksel, President

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 Eliseo De León, Chair of the Senate

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Graduate & Professional Student Senate

SENATE BILL F12-06

SENATE MEETING October 29, 2012

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TITLE: Special Allocation for Social Event in November

WHEREAS: Sharing knowledge and experiences about life and academia to facilitate interdepartmental collaboration can lead to strong bonds between fellow graduates and professionals and even the potential for lifelong friendship, and

WHEREAS: Due to the size of the University and the broad spectrum of everyone’s interests, this is difficult to do independently, and

WHEREAS: This social event is proposed, supported by results of a recent graduate/professional student survey, and

WHEREAS: This is a great opportunity for graduate students across many disciplines to meet and interact with each other, and

WHEREAS: Providing food would greatly increase student interest in this activity for the month of November, be it therefore

ENACTED: That GPSS allocates the following amounts for this social event in November, given that no more than 18% service charge and 10% facility fee be paid to ISU Dining Catering.

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Item	Explanation	Total
Apple cider	\$22/gal x 5gal	\$110
Hot chocolate	\$17.75 x 5 gal	\$88.75
Brownies	\$10 x 8 (96 servings)	\$80
Mini fruit turnovers	\$10.20 x 15 (180 servings)	\$153
Coffee	\$22.00 x 3 gal	\$66
Service Charge	\$497.75 x 18%	\$89.60
Facility Fee	\$497.75 x 10%	\$49.78
Total		\$637.13

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2 Sponsors:

3 Saleem, H. Pritchard, J Prisacari, A

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13 Cory James Kleinheksel, President

Jose Eliseo De León, Chair of the Senate

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SENATE BILL F12-07

SENATE MEETING October 29, 2012

TITLE: Special allocation for the Graduate Committee of Society of Women Engineers

WHEREAS: Society of Women Engineers (SWE) is an internal organization that is focused on the education and service to empower women to succeed and advance in the engineering profession, and

WHEREAS: To meet the needs of women graduate students within the college of Engineering a GRAD-SWE Committee, which is solely focused on developing a program that caters to graduate student priorities, and

WHEREAS: GRAD-SWE cannot apply for funding through the Graduate and Professional Student Senate (GPSS) regular allocations, be it therefore

ENACTED: That the GPSS allocates \$506 to GRAD-SWE pursuant to the following:

Having a family... and a career

Date: November 2nd from 3-4pm

Location: On Campus

Work-Life balance is an ever-present challenge for women in all disciplines. We will host a panel discussion with women that have overcome the challenges associated with having a family while still maintaining a career from both academia and industry. Lunch will be provided.

Speaker gifts (3 panel members)	\$ 45
Nametags	\$ 5
Welcome Packet Folders	\$ 51
<u>Food Supplies</u>	<u>\$ 75</u>

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1 Total Request = \$176

2

3 **Graduate Student Panel for Undergraduates**

4 *Date: November 13*

5 *Location: On Campus*

6 There are many questions to be asked when considering whether or not to attend graduate school. Additionally once
7 the decision is made, a whole new series of questions is unleashed. We will host a panel of 5 graduate students to give
8 insights and lessons learned over the course of applying and attending graduate school.

9

10 Speaker Gifts (5 panel members) \$ 50

11 Food Supplies \$ 50

12 Total Request = \$100

13

14 **Family Welcome Back**

15 *Date: January 26th*

16 *Location: On Campus*

17 To continue building networks and relationships between graduate families, we will host an event to provide
18 opportunities for families to reconnect after the holiday season. This will be a networking opportunity for all
19 engineering graduate students to establish connections with others who are in similar circumstances.

20

21 Children's Activity Supplies \$ 20

22 Advertising Costs \$ 0.50 (x30) = \$ 15

23 Total Request = \$ 35

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25 **Technical Tour**

26 *Date: March 29th*

27 *Location: Within a 45-minute drive of Ames*

28 As more graduate students pursue careers in industry developing a strong understanding of the applicability of
29 research innovation to industrial technologies are key to success. By exploring and learning about a variety of
30 industries we can expand our knowledge to become well-rounded engineers. We plan to take a technical tour of a local
31 company and travel via university transportation. (About $(\$41 + (50 \times 0.58 \times 2))$)

32

33 Transportation \$ 100

34 Total Request = \$ 100

35 **Where are the women?**

36 *Date: February 20th*

37 *Location: On Campus*

38 We will host two women in academia and industry that have overcome the challenges that arise as women in
39 engineering. They will speak about some of the unique challenges they have faced and how they overcame them.

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1 Following the presentation we will have a group discussion about how we as women can work to become each other's
2 allies in this struggle and help fellow women succeed as underrepresented minorities.

3

4 Speaker Gift(2 speakers) \$ 30

5 Advertising Costs \$ 0.50 (x50) = \$ 25

6 Welcome Packet Labels \$ 14

7 Food Supplies \$ 75

8 Total Request = \$ 144

9

10 ***Cultivating Support for Graduate Families***

11 *Date: April 20th*

12 *Location: Moore Park*

13 Cultivating support for graduate families amongst one another is a continuing process. GradSWE will host a
14 networking event to graduate students and their families to allow them to connect once more before the end of the
15 semester. This will provide them with the opportunity to reconnect with other graduate students before they are
16 overtaken with the busyness of the end of the semester.

17

18 *Note: We understand that hosting this event off campus is not an ideal circumstance, but we feel having a*
19 *playground and other amenities are key to engage this unique subgroup of ISU.*

20

21 Children's Activity Supplies \$ 20

22 Advertising Costs \$ 0.50 (x30) = \$ 15

23 Total Request = \$ 35

24

25 **Total amount requested: \$590 less \$84 for unspent funds from previous special allocation request.**

26 **GRAND TOTAL REQUESTED OF \$506**

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28 Sponsors:

29 PETERS, A. VENDETTUOLI, M.

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Cory Kleinheksel, President

Eliseo De León, Chair of the Senate

